

Permission to publish photographs in the following:	YES / NO
Volunteers Newsletter (Vox Volunteer)	
Life Magazine	
Facebook	
Australian Jewish News	

Parent/Guardian signature

Date

Volunteer's signature

Date

Volunteer Manager/Coordinator signature

Date

PRIVACY STATEMENT

The Home is governed by privacy policies that support the privacy and confidentiality of all personal information collected by the Home, subject to the Home's need to perform its activities and legal obligations. Copies of these policies are available upon request.

OFFICE USE ONLY	
Entered:	Area of work:
Orientation:	Day of week:
Starting date:	Time:
Weekly:	Training needed:
Entered – ThankQ:	ID badge received:



Montefiore

STUDENT VOLUNTEER APPLICATION FORM

VOLUNTEER GUIDELINES

I AGREE TO THE FOLLOWING:

- To perform those duties listed on the job description issued to me by the Home from time to time (Volunteers do not perform medical care).
- To sign the attendance book and wear identification badge at all times while I am on the premises of the Home.
- To be punctual and at all times conduct myself in a professional manner.
- That I will notify the Volunteer Manager/Coordinator as soon as possible if I am going to be absent and where possible, find a known substitute.
- That I will not arrive to volunteer under the influence of drugs or alcohol nor consume these whilst on the premises of the Home.
- That I will practice good hygiene techniques while at the Home (i.e. regular hand washing, wearing gloves when handling food) and comply with Work, Health and Safety requirements.
- To maintain at all times the safety, well-being and dignity of the resident in accordance with the Guiding Principles of the Home's Code of Conduct attached hereto.
- To hold as strictly confidential all information that may be obtained directly or indirectly about residents in the Home. I understand that a breach of confidentiality may result in a request to leave the Volunteer Program.
- To not accept payment in any kind from a resident.
- To notify the Volunteer Manager/Coordinator / Chief Executive Officer / Director of Client and Community Relations when leaving the Volunteer Program and return the identification badge to the Volunteer Manager/Coordinator.

I have read the above and agree to abide by all the guidelines.

Volunteer's signature

Date

Volunteer Manager/Coordinator signature

Date